

## Green Team (GT) Notes from January 20, 2011 --Thanks everyone.

*Attendees— Elaine Fournier, Carmen Holtzman, Susan Amarello, Shane Mulready, KC Alexander, Kim Trella, Judy Belaval, Tom Ouellette, Dee Dee Persson, Mary Sherwin, Connie Mendolia, Nicole Lugli, Roslyn Reeps, Nan Peckham, Judy Singer, Maritza Pagan, Robin Bennett, Judy Prill, Pat Porter, Pauline Blackstock*

1. **Promoting sustainability in Green Team and/or DEP outreach to businesses** and the public – Nicole Lugli reiterated the role that the Green Team can play in advancing sustainability for businesses and municipalities in the state and some ways to do so. The connection between sustainability and cost savings was made and how this is especially important during these tough economic times. The state can “green” and save money and help businesses and cities and towns do the same.
2. **Planning the DEP Open House:** Tentative date (we hope) will be the week before or after Earth Day, from 9 – 12 at DEP. (*Note: the April 21<sup>st</sup> date will probably be reserved for a DEP Earth Day event related to state forests.*) The open house will showcase what the CT DEP has done to be sustainable, to green its operations, cut costs, and inspire others to make similar changes. Event will feature a presentation as well as examples and tours of DEP’s green actions. We will need volunteers to help with planning this, calculating cost savings, putting together materials, and helping out at the event.

Energy, Waste Reduction & ReUse, Purchasing, Water Savings Projects to Showcase:

- Green Team and Green Team webpage
- Energy Upgrades to building (Shane) - initial steps with disabling one light bulb, contract work
- Energy Star building
- DEP Clean Outs
- ReSupply Center
- Surplus (Scott Brandon)
- Recycling - lounges, containers by elevators for general public, “Other Paper” totes, mini-bin pilot
- Multi-function machines - default to double sided for paper savings, eliminates need for individual printers, can fax
- Composting
- ReUsables - Meeting Pak, Christmas Party guide
- EPP - SEC, policy, webpage, training, office supply catalogs
- Native Garden and Rain garden at the Capitol

Other ideas to follow up on for the open house:

- Provide information on things that municipalities can take advantage of (i.e., CT Municipal Trader – KC)
- Promote that SOAR interns can be utilized by municipalities for greening projects (Roslyn Reeps, Lynn Stoddard know about this).
- Survey / e-mail to find out if people have taken items from ReSupply Center and not recorded it.
- Should DEP staff be invited?

- Refreshments? If we can have these, Pauline offered to bring coffee, Carmen volunteered to clean re-usable mugs.
  - Parking?
  - **NEED TO CALCULATE COST SAVINGS FOR:**
    - ReSupply Center need to estimate costs of items reused
    - Energy Savings
    - Waste Disposal Savings
    - Paper Use Savings
3. **Update on faxing from multi-function machines-** Elaine has tried this (sent out a fax from an MFM) and it can be done from certain machines. She also provided instructions which we asked to have put on the Intranet. There are a few issues that still need to be resolved, including which machines can currently do faxing and what the fax numbers are, and whether we can receive a fax through the MFM. The goal is to eliminate the individual fax machines (saving electricity, paper, service contracts costs, etc.) and utilize the MFMs and an electronic copy for this.
  4. **Green Cost Savings for Governor:** The group decided to forward to the Governor a few of the best examples of ways to save money while greening agencies. **Ideas were forwarded (attached).**
  5. **Green Party Pak:** Discussed having reusable plates and mugs available to all DEP staff to borrow for meetings and special occasions. Judy Prill will take the lead and put together a GREEN MEETING PAK as well as dish detergent, sponge, and towel. An announcement will be put out on the Green Team website and Inside DEP about this.